

## Appendix 1

### Scrutiny Letters Log (May 2014 – April 2015):

#### Letters since 8 May 2014:

No.	Committee / Panel / Working Group	Main Issue(s)	Cabinet Portfolio	Letter Sent	Response Received	Reported to Committee
14/15-1	Wellbeing Performance Panel (12 May)	<ul style="list-style-type: none"> <li>Telecare &amp; Community Alarm Service</li> </ul>	Wellbeing	13 May	N/A	9 Jun
14/15-2	Committee (14 Apr)	<ul style="list-style-type: none"> <li>Cabinet Member Question Session</li> </ul>	Anti-Poverty	11 Jun	3 Jul	4 Aug
14/15-3	Wellbeing Performance Panel (2 June)	<ul style="list-style-type: none"> <li>Child &amp; Family Services Performance Monitoring</li> <li>Factors that influence which schools looked after children are placed in</li> </ul>	Wellbeing	17 Jun	14 Jul	4 Aug
14/15-4	Committee (9 Jun)	<ul style="list-style-type: none"> <li>Further letter following Cabinet Member for Place response re: Public Transport, Blue Badge Scheme and Waste Management.</li> </ul>	Place Finance & Resources Place	2 Jul	28 Jul 31 Jul 5 Aug	4 Aug 1 Sep 1 Sep

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14/15-5	Service Improvement & Finance Performance Panel (11 June)	<ul style="list-style-type: none"> <li>• Saving targets/staffing issues</li> <li>• Council tax</li> <li>• ICT contract</li> <li>• Budget scrutiny</li> <li>• HRA changes</li> </ul>	Finance & Resources	2 Jul	18 Jul	4 Aug
14/15/6	Wellbeing Performance Panel (16 June)	<ul style="list-style-type: none"> <li>• Telecare</li> <li>• Transforming Adult Social Services</li> <li>• Adult Services quarterly monitoring</li> </ul>	Wellbeing	28 June	5 August	1 Sep
14/15-7	Wellbeing Performance Panel (30 June)	<ul style="list-style-type: none"> <li>• Unallocated cases in Chid &amp; Family Services</li> </ul>	Wellbeing	8 July		
14/15-8	Schools Performance Panel (3 Jul)	<ul style="list-style-type: none"> <li>• Tackling poor performing teachers and recruitment of senior staff in schools</li> </ul>	Learning and Skills	21 Jul	Not required	4 Aug
14/15-9	Wellbeing Performance Panel (14 July)	<ul style="list-style-type: none"> <li>• Letter to Chair of Scrutiny on operation of the Panel</li> </ul>	N/A	17 Jul	11 Aug	1 Sep
14/15-10	Service Improvement & Finance Performance Panel (16 July)	<ul style="list-style-type: none"> <li>• Observations on Corporate Improvement Plan</li> </ul>	Finance & Resources	6 Aug		
14/15-11	Service Improvement & Finance Performance Panel (16 July)	<p>Questions relating to Corporate Improvement Plan:</p> <ul style="list-style-type: none"> <li>• Affordable Housing</li> <li>• Welfare rights training for staff</li> <li>• Sustaining Council tenancies</li> </ul>	Wellbeing Place	6 Aug		